

STUDENT EXCHANGE AGREEMENT
between
Novosibirsk State Technical University, Russia
and
University of Warsaw, Poland

Novosibirsk State Technical University (hereinafter referred to as NSTU), with its seat in 20, Karl Marx prospekt, Novosibirsk, 630073, Russia, represented in this act by its Rector, Professor Anatoly Bataev and the University of Warsaw (hereinafter referred to as UW), with its seat in Krakowskie Przedmiescie 26/28, 00-927 Warsaw, Poland, represented in this act by its Vice-Rector for Research and International Relations, Professor Maciej Duszczyk, hereby agree to promote student exchange between the two institutions based upon the Student Exchange Agreement.

PURPOSE

The purpose of this Agreement is to support the exchange of students at BA, MA and PhD levels for short-term studies (up to one academic year), research and/or placements. Each institution may send and accept under this Agreement not more than 2 students each academic semester (not more than 4 students each year) on tuition fee waiver basis. The cooperation shall be accomplished on the basis of reciprocity, subject to availability of funds of either Party. The Parties agree on the following terms:

1. Status of Exchange Students

Each institution shall normally accept incoming exchange students as non-degree students (i. e. students who do not aim at obtaining a degree or other formal qualification from the host university). Each institution shall provide the exchange students with the assistance of an academic tutor.

2. Acceptance Procedures

The students participating in the exchange program under the terms of this Agreement shall be selected initially by the home institution, and the host institution shall make the final admission decision in each case. The following selection criteria will generally apply but may be varied in appropriate cases:

- students will have completed at least 2 semesters of university work prior to participation in the exchange;
- good achievements in previous academic work at the home university;
- good language competencies (B2 certificate in English).

3. Study Program

Each exchange student shall determine the study program at the host institution in consultation with academic advisors of both the home and host institutions. Depending on the study program, language requirements and/or other prerequisites may be imposed in accordance with the regulations of the host institution. Exchange students will normally be permitted to enter programs offered in English unless these programs are subject to limited enrollments. Each exchange student (both on tuition fee waiver or on a payment basis) is entitled to earn credits in the number of 30 ECTS per one semester as maximum (up to 60 ECTS per one academic year).

4. Academic Records and Recognition

The host institution shall evaluate the academic performance of each exchange student according to its rules and shall send a transcript of academic records of each exchange student to his/her home institution. The home institution shall recognize the students' grades and credits achieved at the host university.

5. Fees and Expenses

Provided they have paid the appropriate fees to their home institution, exchange students shall be exempted from paying tuition fees at the host institution. Other costs, including travel, books, supplies, meals, medical insurance (at least health and personal accident insurance policies), and other incidental expenses arising out of the exchange, will be the responsibility of the exchange student. Host institution will do its best to assist exchange students in finding accommodation, but is not responsible for any expenses the visitors will bear. When possible, both institutions will attempt to provide financial assistance to exchange students.

Exchange students accepted on a payment basis are obligated to pay a tuition fee. The sending institution or the exchange student is responsible for timely transfer the sum to the current account of the host institution for the full period of studying before the beginning of the corresponding academic semester.

6. Final Provisions

Exchange students commit themselves to comply with law being in force in the host country, and with internal regulations of a receiving institution.

This Agreement may be modified through a mutual consent of the two universities, and shall enter into force on the date of signature for the period of five years. Thereafter it shall be renewed for another five years, unless either Party gives a termination letter to the other university at least six months before the expiry date. A written annex is required for the extension of the Agreement.

In the event that either party terminates the Agreement, the exchange students shall be permitted to complete their studies, research or training at the host institution.

This Agreement is signed in good faith and in accordance with the administrative rules and procedures governing each party. Therefore any conflict that may arise with respect to its interpretation, formalization, and fulfilment will be resolved by agreement between the parties.

The contact persons of the Parties upon the performance of this Agreement shall be:

- for the NSTU: Ms. Anna Gouschina, International Service, Head of International Projects and Programs Center, e-mail: anna.gouschina@inter.nstu.ru
- for the UW: Ms. Katarzyna Kozdra, International Relations Office, Head of Section for International Cooperation, email: katarzyna.kozdra@adm.uw.edu.pl.

This Agreement is executed in English in two original copies of equal legal effect and force. Each party shall hold one original.


Signatures

Novosibirsk State Technical University



Dated: _____

University of Warsaw

VICE-RECTOR
UNIVERSITY OF WARSAW

Dr hab. Maciej Duszczyk
Prof. Maciej Duszczyk
Vice-Rector

Dated: 21.08.2018

